

## **HEERF III Emergency Financial Aid Grants**

### **Frequently Asked Questions**

### What should I do if I completed a FAFSA before November 13, 2021?

1. Accept the agreement through the Student Self-Service Platform by noon on December 10, 2021.

# What should I do if a am eligible to submit and Institutional Assistance Request Form\*

- 1. Accept the agreement through the Student Self-Service Platform by noon on December 10, 2021.
- 2. Download the Institutional Assistance Request Form.
- 3. Complete the Institutional Assistance Request Form.
- 4. Upload the Institutional Assistance Request Form by December 13, 2021.

### Where do I find the HERF III Agreements in Self Service?

- Log into the Albizu Self Service portal at https://selfserv.albizu.edu
- 2. Locate User Options on the left Main menu of Self-Service.
- 3. Under User Options, locate the submenu 'Required Agreements' and select by clicking on the link.
- 4. Once you see the 'Required Agreements' list, locate the ARP (HEERF3) Student Acceptance agreements.
- 5. Select your option, Accept, by pressing View under Action.



### Where do I find the required Institutional Assistance Request Form?

- 1. Log into the Albizu Self Service portal at https://selfserv.albizu.edu
- 2. Locate User Options on the left Main menu of Self-Service.
- 3. Under User Options, locate the submenu 'Required Documents' and select by clicking on the link.
- 4. Once you see the 'Required Documents' list, locate the Fin Aid Inst Aid Request document.
- 5. Use the 'Download the Form' link to get a copy of the form or use this link <a href="https://www.albizu.edu/wp-content/uploads/2021/12/FAAIDRST.pdf">https://www.albizu.edu/wp-content/uploads/2021/12/FAAIDRST.pdf</a>

#### **Anticipated Date for the Disbursement of Funds**

By December 31, 2021 to students who completed a FAFSA before November 13, 2021.

By January 31, 2022 to students who are eligible to submit an Institutional Assistance Form and who submit the form by December 10, 2021.

\*Per the 11/24/2021 communication from the President on HEERF III.

For additional information, please contact your financial aid officer via email.