



# **FINANCIAL AID STUDENT SELF SERVICE**

**¿Cómo aceptar o rechazar el  
préstamo estudiantil?**

**Doris Quero, MBA  
Directora**

# Procedimiento

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1. Asegúrate de haber registrado tus cursos en el area de Registraduría.
2. Debes completar la FAFSA para que se te asignen las ayudas económicas a las que seas elegible.
3. Luego de haber realizado los pasos 1 y 2, debes a aceptar el Préstamo Estudiantil que se te ofrecerá cuando recibamos la FAFSA analizada por el Departamento de Educación Federal. También debes aceptar la carta de Otorgación (Award Letter), para que puedas oficializar tu matrícula y recibir el desembolso de las ayudas económicas, en la primera semana de clases. Las ayudas gratuitas no hay que aceptarlas, solo el préstamo estudiantil.
4. Terminado el proceso de Asistencia Económica debes dirigirte a “Financial Clerance” para que oficialices tu matrícula.

## Sign In

User name

Password

Sign In

Accede a <https://selfserv.albizu.edu/>

Nombre de usuario y

Contraseña

Hi, Welcome to Albizu Self-Service!

Choose a category to get started.



### Student Finance

Here you can view your latest statement and make a payment online.



### Tax Information

Here you can change your consent for e-delivery of tax information.



### Student Planning

Here you can search for courses, plan your terms, and schedule & register your course sections.



### Grades

Here you can view your grades by term.



### Financial Aid

Here you can access financial aid data, forms, etc.



### Banking Information

Here you can view and update your banking information.



### Course Catalog

Here you can view and search the course catalog.



### Academic Attendance

Here you can view your attendances by term.

Accede a  
Financial Aid

### Welcome to Financial Aid!

Use Colleague Self-Service Financial Aid to assist in managing your Financial Aid package from submission to completion.

Select an Award Year: 2020-21 Award Year

Verifica que el año académico sea el correcto

Your most recent Satisfactory Academic Progress (SAP) evaluation has a(n) Satisfactory status. Please contact your Financial Aid Counselor if you need further assistance.



Your Offer Letter is now ready!  
Review and sign your Financial Aid Offer Letter.  
[Review and sign your Financial Aid Offer Letter](#)



Average Aid Package  
No Average Aid Package is available at this time.

El checklist muestra los pasos que ya completaste y los que debes completar en Asistencia Económica.

#### Checklist

- Completed Submit a Free Application for Federal Student Aid (FAFSA)
- Completed Complete required documents
- Action Needed [Review and accept your Financial Aid Award Package](#)
- Completed Complete Direct Loan Entrance Counseling
- Completed Sign a Direct Loan Master Promissory Note  
Your MPN Expires on 2/13/2027
- Completed Annual Student Loan Acknowledgment
- Action Needed [Review and sign your Financial Aid Offer Letter](#)

Para cambiar, rechazar o aceptar el préstamo estudiantil, debes acceder a "Review and accept your financial aid Award Package"

## My Awards

You can accept or decline awards, and update your loan amounts.

Select an Award Year: 2020-21 Award Year

[Contact Financial Aid Counselor](#)

Your most recent Satisfactory Academic Progress (SAP) evaluation has a(n) Satisfactory status. Please contact your Financial Aid Counselor if you need further assistance.

A change or update has been made to your award package which requires your attention. Please review your award package and/or sign your offer letter.

### You have the following Awards

Your award package assumes you will be enrolled full-time. If you enroll less than full-time, the financial aid you actually receive may be less than what is stated here. Please contact your Financial Aid counselor if you have questions about your enrollment status.

[View Disbursement Info](#)

Award	Status	Total Awarded Amount	Fall 2020 Sju Session	Spring 2021 Sju Session	Summer 2021 Sju Session
Unsubsidized Loans	Accepted	\$20,500.00	\$6,833.00	\$6,833.00	\$6,834.00
Unsubsidized Loans	Accepted	\$20,500.00	\$6,833.00	\$6,833.00	\$6,834.00
DL Unsubsidize	Accepted	\$20,500.00			
<input checked="" type="checkbox"/> Fall 2020 Sju Session <input checked="" type="checkbox"/> Spring 2021 Sju Session <input checked="" type="checkbox"/> Summer 2021 Sju Session			\$6,833.00	\$6,833.00	\$6,834.00
<b>Total</b>		\$20,500.00			
<b>Total Awards</b>					

Antes de aceptar el préstamo estudiantil, debes verificar la cantidad ofrecida. Puedes reducirla, rechazarla o aceptar la cantidad ofrecida.

**Importante: La cantidad que aceptes cubrirá todo el año académico y desembolsará 1/3 en cada sesión académica.**

ALBIZU Financial Information · Financial Aid · My Awards

### My Awards

You can accept or decline awards, and update your loan amounts.

Select an Award Year: 2020-21 Award Year  Contact Financial Aid Counselor

**Your most recent Satisfactory Academic Progress (SAP) evaluation has an Satisfactory status. Please contact your Financial Aid Counselor if you need further assistance.**

**A change or update has been made to your award package which requires your attention. Please review your award package and/or sign your offer letter.**

You have the following Awards

Your award package assumes you will be enrolled full-time. If you enroll [View Disbursement Info](#)

Award	Status	Amount	Term
Unsubsidized Loans	Accepted	\$6,834.00	Summer 2021 1st Session
Unsubsidized Loans	Accepted	\$6,834.00	Summer 2021 1st Session
DL Unsubsidize	Accepted	\$20,500.00	
Fall 2020 1st Session		\$6,833.00	
Spring 2021 1st Session		\$6,833.00	
Summer 2021 1st Session		\$6,834.00	
<b>Total</b>		<b>\$20,500.00</b>	

**Your offer letter is ready**

A change or update has been made to your award package which requires your attention. Please review your award package and/or sign your offer letter.

[View Offer Letter](#) **1**

Close

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### Offer Letter

Please review your offer letter and contact the Financial Aid office for any questions.

Select an Award Year: 2020-21 Award Year  Contact Financial Aid Counselor

Please read through and accept your offer letter below or print and deliver to the Financial Aid Office.

2020-21 Award Year

**ALBIZU**

CARLOS ALBIZU UNIVERSITY SAN JUAN CAMPUS  
P.O. Box 9023711  
San Juan, PR 00902  
787-725-6000

Award Year: 2020-21 Award Year

Dear \_\_\_\_\_

A continuación se le avisa económicamente a las que fuiste elegible. Esta oferta es a base de estimados de matrícula, y entendiendo que cumples con los requisitos de elegibilidad. Cualquier cambio a la matrícula puede hacer necesario reajustar, cancelar o devolver parte o el total de la ayuda económica recibida. Todos los fondos están sujetos a disponibilidad fiscal. Para que el Préstamo Directo desembolse, debes acceder a <http://myfin.albizu.edu> para aceptar, disminuir o cancelar la cantidad ofrecida. De no reaccionar, no ocurrirá ningún desembolso.

### Ayudas

Award Type	Totales	Otoño	Primavera	Verano
Préstamos				
DL Unsubsidize	\$20,500.00	\$6,833.00	\$6,833.00	\$6,834.00
<b>Total</b>	<b>\$20,500.00</b>	\$11,674.00	\$6,833.00	\$6,834.00

De tener dudas o preguntas, comunícate con los Oficiares de la Oficina de Asistencia Económica al (787)725-6900 x 1415.

Doris Quere, MBA Directora Oficina de Asistencia Económica

I verify that I accept the award package and electronically sign my offer letter.

**3**

**Listos para aceptar la “Carta de Otorgación” o “Award Letter”**

1. View offer letter
2. I verify that I accept the award package and electronically sign my offer letter.
3. Accept

# Award Letter



CARLOS ALBIZU UNIVERSITY: SAN JUAN CAMPUS

P.O. Box 9023711  
San Juan, PR 00902  
787 725 6500

Mr. \_\_\_\_\_ Date: \_\_\_\_\_  
Student ID: \_\_\_\_\_  
Award Year: 2020-21 Award Year

Dear \_\_\_\_\_

A continuation las ayudas economicas a las que fuiste elegible. Esta oferta es a base de estimados de matricula, y entendiendo que cumples con los requisitos de elegibilidad. Cualquier cambio a la matricula puede hacer necesario reajustar, cancelar o devolver parte o el total de la ayuda economica recibida. Todos los fondos estan sujetos a disponibilidad fiscal. Para que el Prestamo Directo desembolse, debes acoeder a <http://selfserv.albizu.edu> para aceptar, disminuir o cancelar la cantidad ofrecida. De no reaccionar, no ocurrira ningun desembolso

Préstamos				
DL Unsubsidize	\$20,500.00	\$6,833.00	\$6,833.00	\$6,834.00

De tener dudas o preguntas, comunicate con los Oficiales de la Oficina de Asistencia Economica al (787)725-6500 X-1415.

Doris Quero, MBA Directora Oficina de Asistencia Economica

- Finalizaste!!**
1. Puedes guardar este documento en tus archivos.
  
  2. Luego de procedes a oficializar la Matricula con la Oficina de Recaudaciones
  
  3. Si aún tienes dudas, puedes comunicarte con tu Oficial de Asistencia Económica a través del correo electrónico: [fiencialaidpr@albizu.edu](mailto:fiencialaidpr@albizu.edu)